**HR Manager**

A wholly foreign-owned enterprise, mainly engaged in the mold and automobile exhaust pipe. The vacancy location is in Ningbo, Zhejiang with salary around rmb30k/month~35k/month.

**Main responsibility:**

1. Lead HR team to deliver a comprehensive HR services to China business, support the people

management functions the underpin the business culture;  
2. To strategically build up local manufacturing HR organization structure for long term business growth

in line with Global HR strategy;  
3. To support Global HR on: Bonus programme, attract, retain and growth sufficient talents in order to

support Global business expansion needs;  
4. To ensure local manufacturing has enough capabilities to train and develop own talents in each area as

per business needs and capable of sourcing right candidates from human capital markets base on 3

years plan;  
5. To ensure local manufacturing employee's payroll are markets competitiveness bench marking with

similar industrials;  
6. Plan, supervise and coordinate the activities related to employment, labor relations, compensation and

employee relations.

**Requirements:**

1. Bachelor in HRM, Business ADM, or Management psychology, preferred obtain second MBA in HR and

management;  
2. At least 5-10 years working experience in big multinational companies in a HR Manager

position,international experience from USA or Europe;  
3. Sound analytical, problem solving and negotiation skills with an ability to understand broad Human

Resource issues and resolve conflict situation in a diplomatic manner;  
4. Strong understanding of employment legislation, familiar with China and local city labor law and

government regulations;  
5. Preferred with work experience in manufacturing plant;  
6. Excellent interpersonal and communication skills, able work under pressure;  
7. Good Numberical and budgeting skills, excellent attention to details.

If you are interested in the position, please send your EN/CN CV to wendyhe@drivingforceasia.com with email title of "Apply for Finance Controller - FDU - name".